



DODGE CITY
COMMUNITY COLLEGE

P: 620-227-9336
F: 620-227-9277

E: finaid@dc3.edu
Attn: Financial Aid

2501 N. 14th Ave
Dodge City, KS 67801

Submit your documents securely at: <https://liquidfiles.dc3.edu/filedrop/FinancialAid>

2020-2021 Verification Worksheet Dependent Student – V5

A. Student's Information:

_____	_____	_____	XXX - XX - _____
Student's Last Name	Student's First Name	Student's M.I.	Student's SSN (last 4 only)
_____			_____
Student's Mailing Address (include apt. no.)			Student's Date of Birth
_____	_____	_____	_____
City	State	Zip Code	Student's Email Address
_____			_____
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone number

B. Student's Family Information:

Number of Household Members: List below the people in the parents' household. Include:

- The student, even if you do not live with your parent (s)
- The parents' / step parent other children if the parents will provide more than half of the children's support from July 1, 2020, through June 30, 2021, or if the other children would be required to provide parental information if they were completing a FAFSA for 2020–2021. Include children who meet either of these standards, even if a child does not live with the parents.
- The parent (s)/ step-parent (do not include a parent not living in the household due to separation or divorce)
- Other people if they now live with the parents and the parents provide more than half of the other person's support, and will continue to provide more than half of that person's support through June 30, 2021.

Number in College: Include in the space below information about any household member, who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2020, and June 30, 2021, and include the name of the college. If more space is needed, provide a separate page with the student's name and ID number at the top.

Full Name – Begin with yourself (List All Other Household Members whether or Not They Attend College – 1 per line below yourself)	Age	Relationship	College Not including parent(s) in college	Will be enrolled at least half-time
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>	<i>Central University</i>	<i>Yes</i>

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

C. Income Information:

Check here if you will not file and are not required to file a 2018 U. S. Income Tax Return	<input type="checkbox"/> Parents' / Step-Parent <input type="checkbox"/> Student
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If you or your parent(s) / step-parent will not file and are not required to file a 2018 federal income tax return, check the appropriate box above and then list below your employer(s) and income received in 2018. Your parent(s) / step-parent must also submit a verification of non-filing letter from the IRS. You and your parent(s) / step-parent must submit 2018 W2s from all employers.

Amount for Parent (s)	Employer's Name	IRS W-2 or W-2 Transcript?	Amount for Student
	<i>(Example) Dollar Store</i>	Yes	\$4,500.00
\$24,000.00	<i>(Example) ABC's Auto Body Shop – Father</i>	Yes	

If you and your parent(s) filed taxes in **2018**, and did not use the option to transfer unaltered IRS data onto your FAFSA, you must either submit a copy of your and your parent(s) / step-parent **2018 IRS Tax Return Transcript** or go back into your FAFSA and use the IRS Data Retrieval Tool, if eligible.

<p>In 2018 and 2019, did you, your parent(s) / step-parent, or anyone in your household receive benefits from any of the federal programs listed? If asked by my school, I will provide documentation of benefits received.</p> <p> <input type="checkbox"/> Supplemental Security Income (Not SSD) <input type="checkbox"/> Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamps Program) <input type="checkbox"/> Free or Reduced Price School Lunch <input type="checkbox"/> Temporary Assistance for Needy Families (TANF) <input type="checkbox"/> Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) <input type="checkbox"/> I did not receive any of the benefits above in 2018 or 2019 </p> <p>By checking any of the boxes above, I realize that I am certifying the accuracy of this question. If there is reason to believe that the information regarding the receipt of any benefits is inaccurate, I understand the Financial Aid Office may require documentation from the agency that issued the benefits in 2018 or 2019.</p>
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D. High School Completion Status

You must submit documentation of high school completion or an equivalent along with this worksheet when the student begins college in 2020-2021.

Check the box of the document you will attach to this worksheet:

- A copy of the student's high school diploma.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A State certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a student who was homeschooled in a State where State law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a State where State law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- A student who is unable to obtain the documentation listed above must contact the financial aid office.

E. Documentation of Identity and Statement of Educational Purpose

The student must appear in person at Dodge City Community College to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID.

In addition, the student must sign, in the presence of the institutional official, the Statement of Educational Purpose provided below.

If the student is unable to appear in person at Dodge City Community College to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that the
 (Print Student’s Name)

Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Dodge City Community College for 2020–2021.

 (Student’s Signature and Date)

 (Financial Aid Administrator Signature and Date)

Notary’s Certificate of Knowledge

State of _____ City/County of _____ on _____

before me, _____ personally appeared, _____
 (Notary’s Name) (printed name of signer)

And provided to me on basis of satisfactory evidence of identification _____
 (Type of government-issued photo ID provided)

To be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____
 (Notary Signature) (Date commission expires)

(Seal

Submit your documents securely at: <https://liquidfiles.dc3.edu/filedrop/FinancialAid>

Do not mail this worksheet to the U.S. Department of Education. Submit this worksheet to Dodge City Community College. You should make a copy of this worksheet for your records.