



August 21, 2023

To Whom It May Concern:

Dodge City Community College is requesting sealed bid proposals for **BID# 24-002 RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**

**Project Context:**

Dodge City Community College is planning to implement two new Technical Education programs for Fall 2024. This proposal request addresses facility needs for both programs.

1) Industrial Maintenance Program

Renovate/rehab an existing 6,000 square foot metal building at 1508 W. Beeson Road in Dodge City, Kansas. Turnkey Renovation will include adding insulation, three-phase electricity, environmental controls (heat and cool), new lighting, and ADA-compliant restrooms.

2) Automotive Technology Program

Construct a minimum 7,000 square foot lab facility on the main campus south of the Lewis Technology Center. New structure will be a pre-engineered metal building (PEMB) complete with two overhead doors, concrete floors, insulation, Metasys Incorporated environmental controls (heat), and ADA-compliant restrooms.

Minimum project specifications are included at the end of this document.

If you are interested in submitting a proposal for this project, please reply to [bids@dc3.edu](mailto:bids@dc3.edu) with a Notice of Intent to Bid by **August 25, 2023**.

Timetable for deadlines are listed below on the next page.

The bid information and updates will be posted on the Dodge City Community College website, address listed below.

<https://dc3.edu/bid-requests-projects/>

If you have questions or for additional information, please contact **Jared Stevens, Director of Facilities & Operations.**

**Jared Stevens**  
**Director of Facilities & Operations**  
**Dodge City Community College**  
**2501 North 14th Avenue**  
**Dodge City, KS 67801-2399**  
**Phone (620)227-9355**  
**Email: [JStevens@dc3.edu](mailto:JStevens@dc3.edu)**

**Deadlines:**

Bid Out	August 21, 2023
Notice of Intent to Bid emailed reply due to <a href="mailto:bids@dc3.edu">bids@dc3.edu</a>	August 25, 2023 by 4:30 P.M.
Location Walkthrough: DC3 Campus, Meet @ Maintenance Building	August 31, 2023, @ 1:00 PM.
Bid Receipt Deadline	September 19, 2023, by 4:30 PM
Bid opening Santa Fe Conference Room in the Administration Building	September 20, 2020 @ 10:00AM
DC3 BOT Meeting	September 26, 2023
Notification of successful bidder (Pending BOT Approval)	September 27, 2023
Construction (Latest Date) to begin	Nov. 15, 2023
Substantial completion and occupancy	July 12, 2024

You may also submit bid packets by email to [bids@dc3.edu](mailto:bids@dc3.edu) by 4:30 PM **September 19, 2023.**

Sincerely,



Andrew Nolan  
Purchasing Office  
Dodge City Community College

Encl: Specifications for BID# 24-002, DCCC information for BID# 24-002  
and Business Reply Label for BID# 24-002 (*Please mark with your return address*)

**Please include a business card with updated contact information in the packet.**

**This space is intentionally left blank.**



## **General Information & Minimum Specifications:**

### **DODGE CITY COMMUNITY COLLEGE Design-Build Services Selection**

### **REQUEST FOR PROPOSALS DESIGN-BUILD CONSTRUCTION SERVICES**

**Project Name: DC3 Industrial Maintenance & Automotive Technology.**

#### **I. INVITATION TO SUBMIT PROPOSALS.**

By this Request for Proposals (RFP), the Board of Trustees of the Dodge City Community College, with offices at 2501 N. 14th St., Dodge City, KS 67801, (the "College"), is hereby requesting proposals from firms that have expressed an interest in submitting proposals for the award of the contract for RFP Design-Build Construction Services- DC3 Industrial Maintenance & Automotive Technology.

The Design-Build firm (DB) will provide preconstruction and construction services necessary to assist in the design and to construct the facility in accordance with the guidelines, standards and limitations contained in this proposal. This project must be completed within a defined budget and schedule. Participation in this selection process by interested Design-Build firms shall be at no cost or obligation to the College.

The College reserves the right (a) to terminate this selection process at any time, (b) to reject any or all proposals, (c) to waive formalities and minor irregularities in the proposals received, and (d) consider viable alternatives voluntarily submitted by the respondents.

The College further reserves the right to conduct a pre-award survey of any firm under consideration to confirm any of the information furnished by the firm, or to require other evidence of managerial, financial, technical and other capabilities, the positive establishment of which is determined by the College to be necessary for the successful performance of the contract.

#### **II. PROJECT DESCRIPTION AND INFORMATION.**

The general description of the project and general project information include the following:

1. This project will be comprised of the design and renovation of the Industrial Maintenance Building and the design and construction of the Automotive Technology Building.
2. Design-Builder to provide Architectural and all necessary engineering.
3. The proposed start date is November 15, 2023. The proposed date of substantial completion for this project is July 12, 2024.

### **III. REQUIREMENTS FOR PROPOSAL.**

The selection committee will select firms to be interviewed using the attached Evaluation Criteria Form. Proposals submitted by interested firms must include the following elements in the order listed:

#### **1. Description of Project Team and Organizational Chart.**

Provide a proposed Design-Build Construction Services organizational structure to manage the project, including identification of individuals to fill key roles. As a minimum, the project executive, project manager/director, and superintendent shall be identified. Include a project organization chart with reporting relationships and resumes of key individuals to be specifically assigned to the project. Describe in detail each key individual's most recent project experience of a similar nature. Define the roles of any additional management and/or supervisory personnel to be assigned to the project.

#### **2. Fee Proposal and Description of Services.**

- a. Provide a fee proposal, expressed in a lump sum amount for:
  - Architectural and Structural Engineering.
  - Pre-Construction Fee
- b. Provide a fee proposal, expressed as a percentage of the cost of the work for the Construction Management Fee.
- c. Provide a fixed fee expressed in a lump sum amount in the event the project is terminated by the College at the conclusion of the Pre-construction Phase. The fee is compensation to the DB for overhead and profit. Included in the DB's overhead are those services and facilities furnished by the DB without charge other than the DB's fee.

The firm shall describe those services, facilities, supplies and other expenses that are included in overhead as part of the proposal. The project will be done on an open-book cost plus fee basis, to a Guaranteed Maximum Price (GMP). The establishment of the GMP is not a part of the proposal, but will be accomplished after the Design-Builder is selected and design documents which reflect the total project are completed. The form of agreements will be Consensus Docs 410 Design-Build, Standard form of Agreement between Owner and Design-Builder, as modified by the College. Any savings to the GMP will be returned 100% to the College. No shared savings clause will be included in the agreement.

#### **3. General Conditions Fee Proposal.**

Provide a fee proposal for General Conditions, on an actual cost basis to a Guaranteed Maximum Price. General Conditions are the Cost of the Work necessarily incurred by the Design-Builder in the proper performance of the Work on the project that will be reimbursed by the College as Owner. The firm shall define items to be included as general conditions, including costs and expenses that are necessary and incidental to the Work, but not included in the direct labor, material and equipment required for the Work. The firm shall also identify any mark-ups on the general condition items, and shall fix a maximum price for general conditions.

#### **4. Property Insurance:**

Builder's risk insurance shall be purchased and maintained by the Design-Builder and shall name the College as additional insured parties under the policy and furnish each with a copy of the policy. The policy shall be maintained throughout the entire length of the project.

**5. Description of the Construction Managers Approach.**

Provide a complete description of the Design Build approach to the project.

**6. Proposal Regarding Change Orders.**

Provide a proposed method of pricing and managing Change Orders after a Guaranteed Maximum Price is established. This shall include changes (a) before work is subcontracted, (b) after work is subcontracted, but before any of the subcontracted work is fabricated, purchased or delivered, and (c) after subcontracted work is underway. Identify any Design-Build charges for Change Orders in a similar manner. Identify in writing the philosophy of the firm in managing changes under this contractual method, and identify references of completed projects, performed under similar contractual arrangement, and the Change Order history. Please provide your history of change orders over the last five projects.

**7. Preliminary Project Schedule.**

Provide a preliminary project schedule, based upon award of contract in approximately 21 working days. The project construction will begin November 15, 2023, with substantial completion and occupancy by July 12, 2024. The substantial completion date is not a "not later than" date, and the firm is encouraged to include any improvements in these schedules it believes it may realistically be able to accomplish.

**8. Narrative of Firm's Philosophy.**

Provide a brief narrative of the firm's philosophy in doing Design-Build projects of this scope and schedule, under the contractual arrangements defined herein.

**9. List of Major Subcontracted Work.**

Provide a list of proposed major construction elements that would be subcontracted.

**10. References.**

Provide references from design professionals and owners in regard to similar projects.

**IV. CONSTRUCTION.**

Construction services required from the selected firm are described in the Design-Build Agreement and include, but are not limited to the following:

1. Assume the primary responsibility for the overall administration of construction contracts on behalf of the Owner.
2. Provide full-time field staff throughout construction, for the purpose of managing, inspecting, scheduling, and coordinating the subcontractors. Monitor the progress, performance, quality and contract compliance of the sub-contractor's activities.
3. Schedule and conduct meetings, as necessary.

4. Develop and maintain a detailed master construction schedule.
5. Request pricing, review and negotiate costs, and make recommendations on all necessary changes to the contracts.
6. Coordinate construction interfaces, methods, techniques, and sequences.
7. Institute and administer requirements and procedures for the review and approval of all submittals.
8. Prepare and administer all cost control procedures, including monthly pay requests, change order logs, etc. Prepare Budget Cost Summary Reports as required.
9. Coordinate all requirements of project commissioning and close-out procedures including but not limited to: inspections, owner's orientation and familiarization, and collection of all close-out documents. Develop with Owner an occupancy schedule.
10. Moderate, seek solutions, make recommendations or take other appropriate actions in matters relating to disputes between subcontractors, work stoppages, labor disputes, or other disruptions that may occur during the construction of this project.
11. Develop and maintain systems for reporting and retrieval of project information.

#### **V. CRITERIA FOR EVALUATION OF PROPOSALS.**

The Construction Manager for the project will be selected based upon the College's evaluation using the Evaluation Criteria Form included with this RFP.

#### **VI. PROPOSAL DUE DATE.**

Sealed proposals shall be submitted to: ATTN: Jeff Cermin, VP of Administration & Finance/CFO, Administration Building, Dodge City Community College, 2501 N. 14th Avenue, Dodge City, Kansas 67801, no later than Tuesday September 19, 2023, by 4:30 PM (CST). Proposals will be opened at 10:00 AM (CST) on Wednesday September 20, 2023, in the Santa Fe Conference Room in the Administration Building on campus.

#### **VII. SELECTION PROCEDURE.**

The selection of a DB for the project shall be based upon a careful and objective consideration of the ability of each firm submitting a proposal to perform the services described in this RFP and the requirements of any federal, state and local laws and regulations that are applicable to the project. The following procedure shall be observed in the selection of a Design-Builder for the project.

**Continued on next page.**

## 1. Evaluation.

The College's Design-Build selection team will evaluate the firms' proposals. Evaluation of each firm will be based upon its written proposal, and answers to questions asked during the follow up to the proposals, if any. Firms will be ranked by the College's Design-Build selection team and the firm receiving the highest evaluation will be considered the firm that has submitted the best proposal for award of a contract for the project.

## 2. Contract Negotiation.

The representatives of the College shall attempt to negotiate a proposed contract with the first ranked firm. Should the College be unable to negotiate a satisfactory contract with the first ranked firm at a price the College determines to be fair and reasonable, negotiations with that firm shall be formally terminated. The Dodge City Community College VP of Administration & Finance/CFO will forward a letter to the first ranked firm formally terminating the negotiations.

The College will then undertake negotiations with the second ranked firm. In the event of failure to negotiate a satisfactory proposed contract with the second ranked firm, the Dodge City Community College VP of Administration & Finance/CFO will again forward a letter to that firm formally terminating the negotiations.

Thereafter, the College will undertake negotiations with the third ranked firm following the same procedure as above. Should the College be unable to negotiate a satisfactory proposed contract with any of the top three evaluated and ranked firms, the College shall either select additional firms in order of their evaluation ranking or continue negotiations as outlined above until a proposed contract is negotiated. If the College does not successfully negotiate a contract, the College reserves the right to delay or postpone the project, modify the method of construction for the project or start from the beginning the Design-Build services selection process.

## 3. Contract Award.

Upon successful negotiation of a proposed contract with a firm for the project, the proposed contract will be recommended to the President of the College for review and his approval. There shall be no binding contract with the College until the contract documents have been approved by the College Board of Trustees and signed by the Board Chair.

## VIII. REJECTION OF PROPOSALS.

The College reserves the right to reject any and all proposals in response to this RFP that are deemed not to be in the College's best interest. The College further reserves the right to cancel or amend this RFP at any time and will notify all recipients accordingly.

Contact:

For information regarding this proposal of Design-Build Construction Services- DC3 Industrial Maintenance & Automotive Technology-, contact **Jared Stevens, Director of Facilities & Operations**, at **620-227-9355**, email: [JStevens@dc3.edu](mailto:JStevens@dc3.edu).

It is anticipated a recommendation will be submitted for Board approval of the DB contract on or near September 26, 2023.

**SELECTION EVALUATION CRITERIA FORM**

PROJECT: Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology

Applicants Name: \_\_\_\_\_

**SCORE CRITERIA**

**Request for Proposal - Section III**

**Project Team**

	<u>Max</u>	<u>Score</u>	
1	10	_____	Description of Project Team & Organizational Chart
	10	_____	Project Management
	10	_____	Project Team Personnel
	<u>30</u>	<u>0</u>	

**Fees**

	<u>Max</u>	<u>Score</u>	
1	20	_____	Fee Proposal & Description of Services
2	20	_____	General Conditions Fee Proposal
3	20	_____	Rates for Work Contemplated to be Self-Performed
4	20	_____	Proposal Regarding Change Orders
5	20	_____	Critical Analysis of the Estimated Final Construction Cost of the Project
	<u>100</u>	<u>0</u>	

**Project Schedule**

	<u>Max</u>	<u>Score</u>	
1	20	_____	Preliminary Project Schedule
2	20	_____	List of Major Subcontracted Work
3	20	_____	List of Work to be performed by the College
4	20	_____	Construction Manager Qualifications Supplement
	<u>80</u>	<u>0</u>	



<b>Firm's History</b>
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	<u>Max</u>	<u>Score</u>	
1	10	_____	Firm Name, Address, telephone number, Federal EIN
2	10	_____	Narrative of Firm's Philosophy
3	10	_____	Character, integrity, reputation, efficiency, & financial stability
4	70	_____	Prior history of the contractor with the College
	<u>100</u>	<u>0</u>	

<b>Project &amp; Budget History</b>
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	<u>Max</u>	<u>Score</u>	
1	50	_____	Reference: Quality of firm's performance on previous contracts (on time/on budget)
2	50	_____	References: Firm's compliance with laws relating to construction contracts.
	<u>100</u>	<u>0</u>	

<b>Scheduling &amp; Project Management History</b>
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	<u>Max</u>	<u>Score</u>	
1	25	_____	Internal Procedures to Meet Established Construction Schedules
2	25	_____	On-time completion history of past projects
	<u>50</u>	<u>0</u>	

Scores: 

460
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0
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## Minimum Project Specifications

### 1) Industrial Maintenance Building

Renovate 6,000 square foot metal building at 1508 W. Beeson Road to include the following:

- 6" insulation in the roof
- 4" insulation in the walls
- Install 3-Phase electricity
- Install Turnkey Environmental Controls (heat and cool)
- Add ADA-compliant bathrooms

### 2) Automotive Technology Building

Construct a minimum 7,000 square foot building on the main DC3 campus to include the following:

- Pre-Engineered Metal Building
- 14' side walls
- 6" concrete floor
- Two 12' X 12' overhead doors
- 6" insulation in the roof
- 4" insulation in the walls
- Install Metasys Incorporated Environmental Controls (heat)
- Add ADA-compliant bathrooms

### Other Bid Specifications and Conditions:

1. All bid quotations to be valid for (90) ninety days.
2. Please note any bid specification exceptions.
3. Provide descriptive literature relating to bids submitted.
4. Provide City Permit\* (If Needed)
5. Dodge City Community College is a tax-exempt entity.
6. If additional information is required, please contact **Jared Stevens, Director of Facilities & Operations**.

Please allow for the length of time it may take to send your bid through the USPS to meet the deadline for the bids.

Contact **Jared Stevens** with questions or for additional information.

**Jared Stevens**  
**Director of Facilities & Operations**  
**Dodge City Community College**  
**2501 North 14th Avenue**  
**Dodge City, KS 67801-2399**  
**Phone (620)227-9355**  
**Email: [JStevens@dc3.edu](mailto:JStevens@dc3.edu)**

Notification of the successful bidder will be announced after the September 26, 2023 DC3 Board of Trustees Meeting.



**DODGE CITY**  
COMMUNITY COLLEGE

P: 620.225.1321  
T: 800.367.3222

E: [about@dc3.edu](mailto:about@dc3.edu)  
[dc3.edu](http://dc3.edu)

2501 N. 14th Ave.  
Dodge City, KS 67801

August 18, 2023

To Whom It May Concern:

Enclosed you will find a copy of bidding instructions and two alternant specifications for Dodge City Community College. The Board of Trustees of Dodge City Community College requests that you submit a bid on such items as you may handle on this list. You are permitted to bid on any or all items.

The attached bid proposal form has been prepared in duplicate. This form must be signed and submitted with your bid. The second copy is for your use. In the event you do not wish to bid, please submit a formal "NO BID" in order to insure your company's name remaining on the active bidder list.

**BID NO.: 24-002    BID TITLE: RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**

Deadline to receive bids: **4:30 PM Tuesday, September 19, 2023.**

NOTE: ALL AWARDS MADE AS THE RESULT OF THIS BID SHALL CONFORM TO ALL APPLICABLE KANSAS STATUTES.

#### **INSTRUCTION TO BIDDERS**

1. **RETURN ONE COPY OF BID ONLY:** bid proposal will be submitted in the enclosed envelope and sealed. In the event that the enclosed envelope will not hold all the materials necessary for the completion of this bid, the face of the envelope submitted shall contain the same information that is on the enclosed envelope. In the case of emailed bids requests to venders return postage will be supplied.
2. **EXECUTION OF BID:** your bid must contain a manual signature of an authorized representative of your firm in the space provided.
3. **PRICES QUOTED:** deduct trade discounts and quote firm net prices. Give both unit price and extended total. Only those bids complying with this requirement will be accepted. Freight charges, if any, must be included in amount of bid quotation. Bid all prices F.O.B. Dodge City Community College, 2501 North 14th Avenue, Dodge City, KS 67801-2399.
4. **TAXES:** Federal Excise and State Sales Taxes are not applicable on direct purchases of tangible personal property made by the College. The applicable tax exemption number is shown on the purchase order. This exemption does not apply to purchases of tangible personal property made by contractors who use the tangible personal property in the performance of contracts for the improvement of College owned real property.
5. **APPROVED EQUIVALENTS:** items specified herein may be the particular brand of a manufacturer. Such designations are made to indicate quality, style, and construction desired. If the statement "or equivalent" follows the specified brand, a bidder may bid on any brand which meets or exceeds quality of items specified. On alternate items indicate brand name bid and include full descriptive literature and detailed specifications. Any deviation from specifications must be indicated. **NO BID WILL BE CONSIDERED WITHOUT THIS TECHNICAL DATA.**
6. **BROCHURE:** each bid must be accompanied by a brochure with descriptive statements to clearly present the quality, style, construction, and general features of the item. Each picture must be clearly identified with the item.
7. **SAMPLES:** samples of items, when requested, must be furnished free of expense and if not destroyed, will upon request be returned at bidder's expense. Each individual sample must be labeled with bidder's name and item number.
8. **BID DATE AND TIME:** Sealed bids must be received in room 107 of the Administration Building on the Dodge City Community College campus by **4:30 PM, Tuesday, September 19, 2023.** If sending bids as an email, please bids to [bids@dc3.edu](mailto:bids@dc3.edu) by 4:30 PM. All bids received after that time shall be returned unopened or deleted. The opening of bids will be at **10:00 am, Wednesday, September 20, 2023, in the Santa Fe Conference Room of the Administration Building.** This will be for tabulation purposes only. The awarding of bids will be made at a later date after formal action by the Board of Trustees.

9. **AWARDING CONTRACTS:** as the best interest of the College may require, the Board of Trustees reserves the right to reject any or all bids in whole or in part and to waive any technicality in bids received. Unit prices must be shown and the Board may accept any item or group of items bid. Since the date of delivery may be a factor in the awarding of bids, it is necessary that the bidder indicate the length of time that would be required by his company to make delivery if awarded the contract. A "Purchase Order", when furnished to the successful bidder, shall result in a binding contract without further action by either party providing the bidder delivers their product within the specified time frame.
10. **PAYMENT:** payment will be made by the College after items awarded the vendor have been received, installed, inspected, and found free of damage or defect. If re-orders are placed in smaller quantities and/or lesser weight amounts than the original total bid order, the College will pay the cost of freight provided the company prepays the shipment and adds the amount to the invoice.
11. **NO BID:** if no bid is being submitted, please mark page 1 "NO BID", sign and return to the College. Bidder shall indicate reason for "NO BID" on bid sheets.

### **SPECIAL CONDITIONS**

Any or all of the special conditions that may vary from the preceding general conditions shall have precedence. Bid price must include delivery, (uncrating, installation, assembly, and setting in place when applicable). The successful bidder(s) must remove all cartons and packing materials if installation is performed on campus. The price quoted on this request is to remain in effect on repeat purchases for 120 days from the date the initial order is placed by the College.

The College reserves the right to purchase in quantities greater or less than those specified on the Invitation to Bid. Individual bid prices on each item are required and the College may purchase on an item basis.

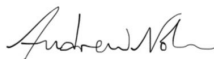
Dodge City Community College is subject to the Cash-Basis Law (K.S.A. 10-1101 et seq.). This agreement is subject to the provisions of the Cash-Basis Law. Dodge City Community college is obligated under this agreement only to pay periodic payments or monthly installments under the agreement as may lawfully be made from (a) funds budgeted and appropriated for that purpose during the College's current budget year or (b) funds made available from any lawfully operated revenue producing source.

Please pay careful attention to K.S.A. 10-1116b regarding the conditions required for multi-year leasing agreements. **Each carton shall be marked with purchase order number if applicable.** All equipment sold to the College shall be sold at the risk of the seller until the same shall be inspected and accepted by the College.

Any questions concerning conditions and specifications should be submitted to:

**Jared Stevens**  
**Director of Facilities & Operations**  
**Dodge City Community College**  
**2501 North 14th Avenue**  
**Dodge City, KS 67801-2399**  
**Phone (620)227-9355**  
**Email: [JStevens@dc3.edu](mailto:JStevens@dc3.edu)**

Sincerely,



Andrew Nolan  
Purchasing Office  
Dodge City Community College

Encl: Specifications for BID# 24-002 , DCCC information for BID# 24-002 and Business Reply Label for BID# 24-002  
(Please mark with your return address)



**DODGE CITY**  
COMMUNITY COLLEGE

P: 620.225.1321  
T: 800.367.3222

E: [about@dc3.edu](mailto:about@dc3.edu)  
[dc3.edu](http://dc3.edu)

2501 N. 14th Ave.  
Dodge City, KS 67801

PROPOSAL

**RETURN THIS COPY**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Bid No. 24-002

PROPOSAL FOR: **RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**

- 1.01 BASE BID: The undersigned, having familiarized himself with conditions and specifications, and having carefully examined and having fully understood the Bid Documents, hereby affirms and agrees to enter into contract for **BID# 24-002 RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**
- 1.02 TERMS AND CONDITIONS: The undersigned hereby acknowledges the terms and conditions of this Contract as specified herein, and agrees to abide by such terms and conditions in the fulfillment of the Contract, if awarded the bid.
- 1.03 NON-COLLUSION AFFIDAVIT: The undersigned certifies that the Bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder, that he is competing in his own interest and in his own behalf without connection with or obligation to any undisclosed person, and has made his own examination and estimates and there from presents this bid.

**Please sign and return with specification sheet.**

Signature \_\_\_\_\_

Contact Phone Number \_\_\_\_\_



**DODGE CITY**  
COMMUNITY COLLEGE

P: 620.225.1321  
T: 800.367.3222

E: [about@dc3.edu](mailto:about@dc3.edu)  
[dc3.edu](http://dc3.edu)

2501 N. 14th Ave.  
Dodge City, KS 67801

PROPOSAL

**THIS COPY FOR YOUR RECORDS**

Date: \_\_\_\_\_

Company Name: \_\_\_\_\_ Bid No. 24-002

PROPOSAL FOR: **RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**

- 1.01 BASE BID: The undersigned, having familiarized himself with conditions and specifications, and having carefully examined and having fully understood the Bid Documents, hereby affirms and agrees to enter into contract for **BID# 24-002 RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive Technology.**
- 1.02 TERMS AND CONDITIONS: The undersigned hereby acknowledges the terms and conditions of this Contract as specified herein, and agrees to abide by such terms and conditions in the fulfillment of the Contract, if awarded the bid.
- 1.03 NON-COLLUSION AFFIDAVIT: The undersigned certifies that the Bid is made in good faith without fraud, collusion, or connection of any kind with any other Bidder, that he is competing in his own interest and in his own behalf without connection with or obligation to any undisclosed person, and has made his own examination and estimates and there from presents this bid.

**Please sign and keep for your records.**

Signature \_\_\_\_\_

Contact Phone Number \_\_\_\_\_



**DODGE CITY**  
COMMUNITY COLLEGE

P: 620.225.1321  
T: 800.367.3222

E: [about@dc3.edu](mailto:about@dc3.edu)  
[dc3.edu](http://dc3.edu)

2501 N. 14th Ave.  
Dodge City, KS 67801

All submissions must be in sealed envelopes.  
Proposals not in sealed envelopes will be rejected.

Please affix the Business Reply label below with the project identification information showing

If not using this label you MUST include this information on the outside of the envelope.

Clearly print your return information.

**DO NOT OPEN! ATTN: VP of Administration & Finance/CFO Official Bid Documents  
(BID# 24-002 RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive  
Technology.)**

Clearly print your return information.

Detach and affix to the outside of return envelope.



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES

**BUSINESS REPLY MAIL**

FIRST-CLASS MAIL PERMIT NO. 225 DODGE CITY KS

POSTAGE WILL BE PAID BY ADDRESSEE



**DODGE CITY**

COMMUNITY COLLEGE

2501 NORTH 14TH AVENUE

DODGE CITY KS 67801-9987



**DO NOT OPEN! ATTN: VP of Administration & Finance/CFO Official Bid Documents  
(BID# 24-002 RFP Design-Build Construction Services DC3 Industrial Maintenance & Automotive  
Technology.)**