

Overview of Formal Complaint Process

Step 1

Complainant makes a complaint to a Title IX Co-Coordinator or asks a college official with authority to take action.

Step 2

How to Report

Contact a Title IX Co-Coordinator by email, phone, or in person:

Dr. Jay M. Kinzer

jkinzer@dc3.edu

620-227-9204

Dr. Jane Holwerda

jholwerda@dc3.edu

620-227-9359

Ms. Krisit Ohlschwager

kohlschwager@dc3.edu

620-227-9201

Or

Send an email to compliance@dc3.edu



DODGE CITY
COMMUNITY COLLEGE

Co-Coordinator will send complainant written communication indicating no prohibited conduct occurred

Step 4

Co-Coordinator determines if it violates other policy/Code of Conduct/rule

No

Yes

Step 3

Title IX Co-Coordinator determines if it would constitute a violation of Title IX if proven

No

Yes

See Informal Investigation Process

Refer to campus Judicial Officer